

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

May 24, 2016

SAU Office

7:00 PM

Minutes

Committee Members:

- Dick Dunning, Chair
- Janine Lesser
- Tom Kelly
- David Martz
- Stephan Morrissey

Present: Dick Dunning, Janine Lesser, Tom Kelly, Stephan Morrissey, David Martz

Others Present: Myron Steere, Marian Alese, Tim Grossi, Pierce Rigrod, John Jordan

1. Call to Order

Dick Dunning called the meeting to order at 7:00 p.m.

2. Approval of Minutes – May 10, 2016

Stephan Morrissey moved to accept the minutes of May 10, 2016. Second. Tom Kelly abstained. Motion carried.

3. Review of Town Agreements

Marian Alese referenced agreements from the Town of Bennington; it appears to be in relation to the building project and the ability to access the property.

Discussion took place about the one dollar per year agreements in Hancock and in Antrim. They should be paid as a matter of law.

Hancock has a 50 year agreement for \$1.00 per year. It can be renewed thereafter.

Should agreements be recorded as specified on the Hancock Agreement? Marian will look into the Bennington Agreement to see if it is recorded. Nhdeeds.com might provide insight. Marian will make appropriate payments to the towns.

David Martz reported that the Antrim Agreement requires a yearly review.

4. Facility Use Policy and Fee Schedule

On page one of Policy KF – Community Use of Schools, the sentence beginning with "Requests for school facilities...." should be removed.

Sentence one on the "Facility Fee Schedule" should remove the word "notwithstanding" and replace it with "Except for conditions contained within..."

Stephan moved to accept the fee schedule as recommended and move to Policy Committee. Second. Unanimous.

5. Capital Project Priorities

Marian Alese reported \$70K in the snow plow line as a result of the mild winter. Request to use this money for paving and crack fill at multiple schools. In addition, a quote was reviewed for work on the

entry way to the SAU. The proposal is to grind up the existing roadway, widen, and repave. Initially a 2" base with a top coat to follow in a year or two out.

Curb work at TES was discussed. Gravel and clay are the issue. \$37K is needed to do work at TES to resolve. \$20K has been encumbered.

Further discussion took place about the need for a crosswalk in front of SMS. Marian has submitted a letter to the State asking for the crosswalk to be reinstated and the speed limit to be lowered by 10 miles.

\$70K for asphalt work – **Stephan Morrissey moved to bring a motion to the board to use \$70K. Second. Unanimous.**

Request for transfer of funds for unanticipated expenses.

Reinstate items previously cut from budget from Trustee accounts – board should vote on final meeting in June.

Stephan Morrissey moved to allow Marian to ask the Board for use of Capital Reserve Funds for the projects. Janine Lesser second. David Martz opposed. All else in favor. Motion passed.

The existing budget reflects \$80K in overdraft expenses.

6. Use of Trust Funds

ConVal Trust Fund Balances were reviewed. RSA:35 speaks about the establishment of reserves. I and II talk about what it was designed for. RSA35:1-c talks about why reserve funds can be established. Marian sent a request to the Trustees and it was denied on the basis that what it was requested for is not a fixture.

Legal opinion results in that the definition is too narrow of what "equipping" means.

Marian reported following up with an email sharing that the Board voted to replace the track at the high school using Daniels Trust Fund and Capital Reserve Funds. The Trustees reported that it was not acceptable to use these funds for the track.

The trust accounts were established in 1998 for the purpose of building construction and equipping.

Further historical events were shared on the evolution of the trust funds.

Discussion took place about consideration to change the Trustees in a future year.

Marian Alese thought that a face-to-face meeting might be requested.

Dick Dunning suggested Marian meet with the Trustees, wait for response on the athletic fund, sit down and meet with them.

7. Other

Tim Grossi reported that approximately 6 or 7 years ago there were trees in the powerlines at CVHS. Stumping was not part of the work; volunteer effort resulted in stumping. Recently, tree pruning took place by EverSource. Four months ago, a wind storm caused a power outage. This prompted the request to remove tall pines. The EverSource proposal is to remove pine trees, remove logs, and leave flat stumps at ground level. It does not provide us with the ability to expand the parking lot.

Stephan Morrissey suggested selling the timber of approximately 5 dozen trees to cover stumping costs. Tim Grossi agreed to look into.

Pierce Rigrod asked for a sense of what the delta in this year's budget might be. When is clarity expected on issues with Trust Funds? Marian hoped for an answer on the track by the end of the week.

Marian anticipates at least \$700K in unreserved to reduce taxes.

Security – Tim Grossi reported having met with One Source Security to look at the high school and both middle schools. Needs were identified; \$94K for work putting the total at \$148K for all of the schools to

have card access on specific doors, front entry call buttons with video, "911" buttons, alarm notifications for door breaching etc. Cameras can be added on to this system for additional costs.

A suggestion was that the recommendation made reflect "up to \$225K."

Stephan Morrissey moved to forward to the board a recommendation to spend up to \$225K for security system with any enhancements advisable.

Tim Grossi said that he may have to contract an electrician out to do some of the work within the \$225K.

Dick said that the recommendation is for all of the schools.

Stephan Morrissey moved to expand security to all schools up to \$225K for security system with any enhancements advisable. Second. Unanimous.

8. Non-Public Session: RSA 91-A:3,II (If Needed)

None.

Stephan Morrissey moved to adjourn at 8:12 p.m. Janine Lesser second. Unanimous.

Respectfully submitted,

Brenda Marschok