

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

May 10, 2016

SAU Office

7:00 PM

Minutes

Committee Members:

- Dick Dunning, Chair
- Janine Lesser
- Tom Kelly
- David Martz
- Stephan Morrissey

Committee Members Present: Dick Dunning, Janine Lesser, David Martz, Steve Morrissey

Others Present: Marian Alese, Myron Steere, Steve Bartsch, John Jordan, Coreen Rivet, Chris Faro, Bill VanZandt

1. Call to Order

Dick Dunning called the meeting to order at 7:00 p.m.

2. Approval of Minutes – April 12, 2016

Stephan Morrissey moved to approve the minutes as read. Janine Lesser second. Stephan Morrissey abstained. Motion carried.

3. April Expense Report

Marian Alese noted that there is a substantial delta in the salary and health insurance lines. We have had a number of staffing changes. In addition, this is the first year of the CVEA Agreement. Insurance rates for the new plan are less than that of the old plan last year. \$500K has been transferred to the unreserved line from health insurance. The supply line has been encumbered in the amount of \$100K for curriculum. It appears that there will be a healthy balance.

4. Superintendent Search

Dick Dunning recommended allocating funds to conduct a Superintendent Search. He asked for a recommendation for administration to bring forward a search.

Stephan Morrissey moved to allocate up to \$50K to conduct a Superintendent Search. David Martz second.

Janine Lesser asked if we have had success with companies conducting the search. History was shared.

Motion to ask the board for up to \$50K to conduct a Superintendent Search.

In favor: Stephan Morrissey and Janine Lesser.

Opposed: David Martz opposed.

Motion to recommend to the board carried.

5. Food Service Update

Year to Date
16-17 Budget
16-17 Contract

Marian Alese reported that she has sent the contract to the Department of Education. Summer program is coming quickly so this is time sensitive.

David Martz moved to bring the food service contract to the board next Tuesday for a vote. Stephan Morrissey second.

The difference is that the amount is less and we will be looking at a general fund subsidy. First year of the agreement we had them hire our staff; one year deal, now removed. These are yearly contracts.

Last year's figure was \$1.2M. We will have a subsidy in the current year and again next year.

Marian Alese said that we are looking at a loss for the program.

We have eight buildings for elementary and we cook in two of them. We need 3 or 4 people to go out to the elementary schools. We are looking to stagger those schedules so we can consider staff.

Breakfast after the Bell is a program being considered. It has the potential to increase business. The same struggles are occurring that we had in the past. It costs us more to send someone to some of our schools than the revenue generated in that building.

The suggestion for SMS was to increase the number of lunches from two to three or four.

Discussion took place about designing a schedule around food delivery vs. education. The conversation occurs when talking about ways to get to level funding.

Conversations have to take place first with building administrators. If the expectation is that this program is going to break even or make money then difficult decisions need to be made. If we are accepting of supporting the program to some funding level then that is a different conversation.

Marian wants the board to understand the mechanics, obstacles, and challenges of the program.

Myron Steere asked what equipment has been added. Steam tables, air screens, etc. have been added.

Motion is to move contract to board for their approval on Tuesday.

Unanimous.

6. Fuel Purchase Authorization

Stephan Morrissey moved to recommend to authorize Marian Alese to purchase fuel to the board. Janine Lesser second. Unanimous.

7. Other

Dick Dunning reported that Steve Bartsch is here to speak about parking fees at CVHS for students.

Steve Bartsch reported that the parking fee was \$35.00 forever. Discussion did take place at one time about raising them, but it never happened. Two years ago, a group of students worked to eliminate parking fees. The following year, athletic fees were eliminated. No parking fees have been collected for two years. Stickers are issued for those cars that park at the high school.

Stephan Morrissey asked how many cars have stickers. Steve Bartsch reported approximately 175. The cost for stickers and staff tags approximate \$300.00.

Stephan Morrissey asked the quote to pave the parking lot. Marian Alese reported that it is approximately \$.5M and it includes excavating.

Steve Bartsch reported that \$5,600 was collected in 12/13, \$6,090 in 13/14, and 14/15 \$3,500.

Steve Bartsch did not recommend charging for parking fees. It is not worth it. Our kids come from nine different towns and it has helped attendance. In the past only seniors were eligible for parking passes. Now, parking is open to all students.

Stephan Morrissey moved to reinstate parking fees at the parking lot at a cost of \$75.00 per car.

David Martz second.

Stephan Morrissey said that there is a cost to plowing and maintenance. It is a privilege.

Janine said that there is the factor that some will be able to pay and others will not. Is the implication that we will hire someone to monitor?

David Martz moved to amend the motion to say that we will allow administration to charge up to \$75.00 per car.

Stephan Morrissey second.

Discussion took place about the opportunities for kids when allowing them to park.

David Martz said that he had no issue with not charging.

In favor of making administration capable of charging up to \$75.

Stephan Morrissey and David Martz in favor.

Janine Lesser and Dick Dunning opposed.

Back to the original motion moved by Stephan Morrissey to reinstate parking fees at a cost of \$75.00.

Stephan Morrissey in favor

All else opposed. Motion failed.

Policy Committee is looking at parking privileges not associated with fees.

Budget & Property is giving it back to policy. Not recommending a fee.

Marian Alese shared a proposal for an Instrument Inventory Swap Program for musical instruments.

Stephan Morrissey moved to authorize to permit Mr. Wickham to move forward with this program. David Martz second. Unanimous.

Marian reminded that a Public Hearing in June will be scheduled to use the Trust Fund money for track.

8. Non-Public Session: RSA 91-A:3,II (If Needed)

Stephan Morrissey motioned to enter into non-public session in accordance with RSA 91-A:3,II for negotiation of contracts at 8:05 p.m. Unanimous on a roll call vote.

Motion to exit non-public session at 8:20 p.m. Second. Unanimous.

Stephan Morrissey motioned to seal the minutes of non-public session for a period of 5 years. Janine Lesser second. Unanimous.

Stephan Morrissey motioned to adjourn at 8:20 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok