

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

**Strategic Plan Committee
SAU Office**

**Thursday, March 3, 2016
6:30 p.m.**

MINUTES

Present: Pierce Rigrod, Marian Alese, Dr. Brendan Minnihan, Kimberly Saunders, Dr. Ann Allwarden, Beecher Clifton-Waite, Jerome Wilson

Pierce Rigrod called the meeting to order at 6:33 p.m.

1. Approval of Minutes – February 4, 2016

Jerome Wilson moved to accept the minutes of February 4, 2016. Pierce Rigrod second. Unanimous.

2. 2016 Priorities & Schedule – Continued

Pierce Rigrod suggested a Gant Chart to organize the priorities and schedule.

Policy might be one item as a priority.

Meetings will continue to meet monthly. Items for approval as well as updates will go back to the board.

Eventually, discussion on a potential bond will take place.

Dr. Minnihan suggested that the SAU extract Goal 1 for the April meeting, Goal 2 for the May meeting etc.

Kimberly Saunders suggested items by district, elementary, middle school etc. as well.

Since the plan is approved by the board, presenting prioritization from the administration would be important. When something arises to a level of importance, the Strategic Plan can be identified in terms of the timetable.

3. Reorganization/Consolidation Framework / Process

Agreement on what the framework and process is will be needed. Options will be shared.

Communication will follow to all stakeholders.

A framework for district configuration is under development.

Marian Alese reminded of the potential Peterborough vote in May and what might happen i.e. potential withdrawal study.

By summer, we will can prioritize the agenda to include options for presenting the best educational model(s).

A “scorecard” of sorts could be developed for each of the schools that analyzes specific information for various potential models including school closures i.e. transportation.

A “problem-based” analysis would identify what the problem is with potential solutions.

It was suggested to start with the board. For example, if we want to accomplish what is outlined in the plan, we are not able to do it for various reasons that should be identified as “the problem”.

For example, the board can identify how “the problem” should be looked at. Is it an equity problem? Is it a budget problem? It makes a difference on how it is viewed.

An outside facilitator to assist in developing a problem statement and conversation was one suggestion.

Meet with the Strategic Plan Committee in the beginning of April and then again at the end of April with the full board was suggested.

Difficulty exists in defining the problem in terms of the work that comes later. Consensus on the problem is important.

Jerome Wilson suggested a work session with a facilitator to identify the problem, priorities, and overarching view.

The board might direct the administration where they should concentrate.

The committee asked the administration to draft what the problems are. Recommend a facilitator to look at what administration believes the problem is and carry further.

The month of May was also suggested. The third week of May was confirmed, after the Peterborough vote, for a work session.

4. Finalizing Plan (final edits, posting and printing details)

A huge thank you to Dr. Ann Allwarden for the work she devoted to editing the Strategic Plan.

The editor will review the document one last time. A .pdf would be created from an "in design" copy to be placed on the web. Appendices would be separate pdf's.

The plan will be published in the next week to ten days.

The *Fact Sheet* should be finalized and placed on the Strategic Plan page.

5. Other

Thanks to Marian Alese for her hard work and dedication along with Ann Allwarden and the SAU Administration.

Beecher Clifton-Waite asked about the Strategic Plan Committee makeup. Would the committee be interested in another student representative to serve on the committee when he graduates?

Confirmed.

Future meetings were suggested for the first Thursday of the month. Confirmed. A start time of 6:00 was suggested.

6. Non-Public

None.

Motion to adjourn at 7:30 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok