

Policy Committee

MINUTES

March 15, 2016

6:00 PM – Great Brook Middle School

Members	Rich Cahoon - Chair, Janine Lesser, Dick Dunning, Kimberly Saunders Tom Kelly @ 6:33 pm. Guests: Rick Matte, Student Services Director, Judy Bernardi and Gretchen Shippee, nurses at ConVal High School, Myron Steere	
I.	Approval of March 1, 2016 Minutes Meeting called at 6:03. Dick Dunning moved to accept the Minutes, seconded by Janine Lesser. All in favor; Minutes accepted as written.	
	<p><u>Old Business:</u></p> <p>The first two policies listed are on tonight’s School Board agenda; however, we need to discuss them further before adoption.</p> <ol style="list-style-type: none">1. EBBC: Emergency Care and First Aid – I have included feedback that Marian obtained from Primex. Gretchen handed out a revised nurse’s copy. Marin spoke to edits that do not appear in the Nurse’s copy. Marin sent our edited version (from last meeting) to Primex. Marian indicated that our School Board will have to vote to allow the use of Narcan in the schools. This is in addition to having a policy. Primex also suggests that we add information on our Student Emergency Information form, which is part of our 1st-day packets sent home to parents. Judy B is concerned how this would be monitored/maintained. We do not have preauthorization for a first time epi pen use. Janine asked that if the Board votes to use Narcan, will the parents be notified right away. Rich noted it will probably appear in the newspaper. There is concern that drug addicts will go to the schools for treatment. An ambulance would not be calling the parents before treating an injured student. Rich would like to see this go back to Primex and get clarification on parental approval. We already have a “<i>in an emergency situation</i>”.... Rich wants more information from Primex on liability. Gretchen mentioned <i>Care.dot</i> and this will eventually become part of that. Make it a statement, checking off the acknowledgement, rather than asking permission. There will be situations that Nurses will do whatever they have to for the welfare of the student. ACTION: Let’s put all of this (including Board vote) on the April Board agenda. In the meantime, the nurses are covered by the Good Samaritan law. Marian will go back to Primex with additional questions.2. JICF: Gang Activity --- This is coming back again. There is a continuing concern about this policy. Rich proposes striking the first paragraph of this policy. Agree to strike and present to the Board tonight.3. DK: Payment Procedures – We discussed rescinding this policy at our last policy meeting. Rich discussed his position on this. We’ve spent a lot of time on this and he would prefer not to revisit this immediately. Myron is concerned there might be a hold up if he’s the only one approving. Will someone else take Butch’s place? Myron is OK with that. A decision	

	<p>for a second person will come in April. If the two people aren't available, Marian will do what she needs to do. This policy will stay as is. No action necessary.</p> <p>4. ECA: Buildings and Grounds Security (and ECA-R) --- Marian handed this out at our last meeting in preparation of this meeting. She feels this could change some of our schools building culture. The change will be what we decide to do for security. We need input from the School Board. Do we implement at the start of the 16-17 school year, but start talking about it now? Take some time to really look at these procedures to see if we want to make changes. Dick pictures a staff id card also working as an access card. Myron suggested providing the procedures to all the building administrators to see how they would be impacted and to get feedback from them. Tim was concerned about the software from the second provider. There would also be key access to certain entry points for the buildings. Teachers would need keys for their rooms. There will be a future site visit to see the security in action. We need to be sure that the vendor can do what we what (from them). Outside agencies will also need access, so we will need to maintain key access to some doors.</p> <p>ACTION: 1. Check with vendor (who will do this?); 2. Check with administrators for feedback. Will then bring back to Policy.</p> <p>5. IJOA: K-12 Field Trip Policy --- Kimberly spoke to several inconsistencies. Paragraph 1, should we use the term days, or nights? Should we say all overnight trips come to the Board? Dick asked what our current process is. Agreed not to change.</p> <p>The second piece was about non-school sponsored events. The School Board would not necessarily approve these. Anything from outside groups we should delete. What about students who require a one-on-one aid. We, the district, pays the aid to accompany the student. We pick up their costs. Do we send hourly employees to DC? Yes, Marian believes it is in the CVEA. They are paid for a certain number of hours each day. Kimberly will wordsmith this policy.</p> <p>ACTION: Incorporate edits and bring for 1st read in April.</p> <p>6. JLA: Student Insurance Program – Marian – this policy needed to be reorganized to make it clearer.</p> <p>ACTION: Incorporate edits and bring for a 1st read in April.</p> <p>7. KMB: Relations with Booster Organizations – Marian – this was about the organization as it is right now. Marian added additional content for clarification. (See highlighted text).</p> <p>ACTION: Incorporate edits and bring for a 1st read in April.</p>	
	<p><u>New Business:</u></p> <p>1. Electioneering Policy -- Rich distributed the "fine lines" of NH law. He feels there have been violations in the past and believes there is still an open complaint as to how we use the Alert Now system. This is a low priority with the state. Rich would like to make sure we don't have this battle each year. He would like to see a policy in place (KGI – NHSBA). We have to be careful about using public funds. This is just about using district resources appropriately. Board members can send personal messages (letter to the editor).</p> <p>ACTION: Carol will pull KGI (GKI is the actual policy Rich referenced) and bring back to next policy meeting.</p> <p>Dick moved to adjourned, Janine seconded. Meeting adjourned at 6:58 PM.</p>	
II.	<u>Other:</u>	

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III.	Future Agenda Items: 1. Policy on Parents Observing Teachers	
IV.	Pending Policies: 1. IKG: Awards and Scholarships 2. JEDB: Student Release Precautions – this policy is dated 1991. Committee agreed to rewrite this policy. 3. JIH: Searches of Students, Student’s Property, Lockers and Other School Owned Property 4. JHFD: Student Automobile Use – quote from Mr. Bartsch: <i>Looks pretty good to me. We usually take away driving privileges first but can suspend if it is a really bad offense.</i> 5. JICDDA: Simple Assaults: Parent Notification Policy – this policy is dated 2000; there is no corresponding NHSBA version. 6. JK: Employment of Students – this policy is dated 1991. There is no corresponding NHSBA version. 7. KF: Community Use Of Schools – Procedure 8. KFA: Personal Conduct and Civility	
IV.	Next Meeting: April 5, 2016	

Respectfully submitted,

Carol Arnold