

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, March 15, 2016**

**School Board Meeting**

**7:00 P.M.**

**Great Brook School**

**BOARD**

Gary Backstrom, Rich Cahoon,  
Richard Dunning, Bernd Foecking,  
Tom Kelly, Janine Lesser,  
Stephan Morrissey, Linda Quintanilha,  
Crista Salamy, Myron Steere

Patrick Cogan, CVEA Rep  
River Marmorstein, Student Rep

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Jim Elder, GBS  
Dr. Ann Allwarden, AES/Pierce School  
Nicola Fraley, FES  
Colleen Roy, GES  
Nicole Pease, DCS

**1. Call to Order and Pledge of Allegiance**

Superintendent Minnihan called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

**2. Introduction and Swearing in of New and Returning Board Members**

Marian Alese swore in new and returning board members.  
Introductions were made.

**3. Call for Election of Officers – Superintendent**

Dr. Minnihan called for the election of officers. Myron Steere has submitted for School Board Chairman and Pierce Rigrod for Vice-Chair.

**In favor of Myron Steere for Chairman: Unanimous.**

**In favor of Pierce Rigrod for Vice-Chairman: Unanimous.**

**4. Appoint School District Clerk (Board Action/Vote Required)**

**Myron Steere read the appointment of Marian Alese for School District Clerk. In favor: Unanimous.**

**5. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. March 1, 2016**

**Dick Dunning moved to accept the minutes of March 1, 2016. Stephan Morrissey second.**

**Gary Backstrom and Linda Quintanilha abstained. All else in favor. Motion carried.**

**6. Points of Pride**

Dr. Minnihan shared many Points of Pride as reported to him.

Dick Dunning reported that he and Linda Quintanilha spoke with the NELMS Committee who is looking at GBS as a Spotlight School nominee. Mr. Dunning was confident that GBS would be chosen as a Spotlight school.

**7. Public Comment**

None.

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

## **8. Consent Agenda**

### **a. Personnel**

#### 1) Nominations

Tim Markley referenced the nominations of John Jordan, Interim AES/Pierce School Principal and Melanie Wagner, Physical Therapist.

**Linda Quintanilha motioned to accept the nomination of John Jordan. Stephan Morrissey second. Unanimous.**

**Dick Dunning motioned to accept the nomination of Melanie Wagner. Stephan Morrissey second. Unanimous.**

#### 2) June 2016 Retirements

**Linda Quintanilha motioned to accept the retirement of Deb Camara effective June 2016. Dick Dunning second. Unanimous.**

**Linda Quintanilha motioned to accept the retirement of Emily Wrubel effective June 2016. Stephan Morrissey second. Unanimous.**

Dick Dunning said that she will be greatly missed.

#### 3) Notice of Co-Curricular Positions

Tim Markley referenced the notice of Courtney McKay, Track Assistant Coach Spring.

## **9. Superintendent's Report and Presentation of Business**

### **a. Election Results**

Election results were shared. Everything passed. Variations existed among the towns.

### **b. Monthly Events Calendar**

Myron Steere reported that Committee Chairs will be selected soon.

Selectmen's Advisory Committee will meet on Thursday, April 28<sup>th</sup> at 7:00 pm at the SAU Office.

## **10. Reports**

### **a. Student Representative – River Marmorstein**

River Marmorstein welcomed new School Board members.

He reported that the 39<sup>th</sup> Army Band performed at CVHS last week. Dodgeball competition took place last week as well. A blood drive is taking place this week. Community service opportunities will take place in New York City as well.

### **b. Teacher Representative – Patrick Cogan**

Patrick Cogan, CVEA Rep, invited School Board members to a "Meet & Greet" tomorrow evening at 6:30 p.m. at the SAU Office. It is a round table discussion.

Mr. Cogan reported that teacher's enjoyed last week's Professional Development day. It was informative with a lot of learning taking place.

### **c. Strategic Plan Committee – Pierce Rigrod**

No report provided.

### **d. Budget & Property Committee – Myron Steere**

Myron Steere reported that security requirements and bids were discussed at the last meeting. In addition, roofing bids were reviewed with a recommendation for Melanson Roofers bid plus an additional \$5K.

**Dick Dunning moved to accept the Melanson bid plus the additional monies if needed. Second. Unanimous.**

## **11. Old Business**

Tim Markley referenced the job description for the ATC Director position.

**Linda Quintanilha moved to approve the job description. Dick Dunning second. Unanimous.**

### **a. Expenditure Report – Marian Alese**

Marian Alese reported out on expenses and encumbrances through February 29, 2016 as noted on the backup included with the agenda.

**Stephan Morrissey moved the transfers as specified. Second.**

Rich Cahoon asked if lines 2 and 24 might be served by using funds in the Special Education Trust Fund. Marian referenced tuition funds remaining. Marian referenced February Transfer requests totaling \$578,865.00 as detailed. **Unanimous.**

**b. 2nd Read/Adoption (School Board Vote Required)**

- EBBC: Emergency Care and First Aid

Rich Cahoon delayed adopted this policy for the first meeting in April.

- JICF: Gang Activity

**Rich Cahoon moved this for a second read minus the first sentence. Second. Unanimous.**

**12. New Business**

**a. Set CVHS Date of Graduation – June 11, 2016**

Dr. Minnihan reported one snow day thus far. Typically graduation is the Saturday before the last day of school. One snow day has occurred; moving the last day of school to June 15<sup>th</sup>.

**Crista Salamy moved to set the date of CVHS Graduation on Saturday, June 11, 2016. Stephan Morrissey second. Unanimous.**

**b. 2016-2017 School Calendar Approval (Board Vote Required)**

Kimberly Saunders shared a final draft calendar for 2016-2017.

**Dick Dunning moved to adopt the 216/2017 calendar as presented. Stephan Morrissey second.**

Dick Dunning asked if we go by days or hours.

Dr. Brendan Minnihan said that we typically look at where the last day ends and makes a decision on days or hours.

**Unanimous.**

**c. Signing of MS22 (Report of Appropriations voted)**

Marian Alese shared a report of the appropriations voted last week. She asked that Board members present sign both copies as well as the Superintendent.

**Stephan Morrissey recommended and moved that future first meetings after a vote take place at the SAU. Gary Backstrom second. Unanimous.**

**13. Approval of Manifests (Board Vote Required)**

Marian Alese certified that the manifests listed totaling \$687,344.89 and Payroll totaling \$1,256,329.11 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

Myron Steere reminded board members to return their committee selections to him.

**14. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Personnel**

**Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:38 p.m. for matters of personnel. Unanimous on a roll call vote.**

**Motion to exit non-public session at 8:11 p.m. Unanimous on a roll call vote.**

**Dick Dunning moved to waive the 21 days as requested and revisit at the end of the year. Sense of the board was in agreement. Second. Crista Salamy abstained. Unanimous.**

**Stephan Morrissey moved to seal the minutes of non-public session for 20 years. Second. Unanimous.**

**Stephan Morrissey moved to enter into non-public session in accordance with RSA:91-A:3,II at 8:12 p.m. for matters of personnel. Unanimous on a roll call vote.**

**Motion to exit non-public session at 8:19 p.m. Unanimous.**

**Dick Dunning moved to pay the amount of money for the buyback in June 2016. Second. Four board members were in favor. Two opposed. Two abstained. Motion passed.**

**Motion to seal the minutes for a period of 20 years. Second. Unanimous.**

**Stephan Morrissey motioned to adjourn at 8:21 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok