

Policy Committee

Minutes

March 1, 2016

6:00 PM - SAU Offices

| | | |
|----------------|--|--|
| Members | Rich Cahoon - Chair, Janine Lesser, Dick Dunning, Kimberly Saunders, Janine Lesser, Guests: Gretchen Shippee, Judi Bernardi, Marian Alese, Myron Steere, Rich Matte, Stephan Morrissey Meeting called to order at 6:00 PM | |
| I. | Approval of January 19 , 2015 Minutes Approval of February 2, 2015 Minutes The motion to approve both set of Minutes as written was made and seconded. | |
| | <p><u>Policies to the Board</u></p> <p>The following polices are going before the Board on 3/1/16 for a 2nd read:</p> <ol style="list-style-type: none">1. EBBC: Emergency Care and First Aid: at the last Board meeting the Board chair wanted to meet with Rick and the nurses, to speak about violent episodes. Gretchen shared the proposed edits to the policy. Addresses how the staff will respond, training (check, call, care) NARCAN is administered through the nasal passage, not injected as in the hospital. Marian asked if anyone has spoken with our insurance agency. Should our policy be rewritten? If this is within the scope of the Nurses' practices, they should be able to do it (Rich). If they protest, can we push back? Judi indicated this is available for purchase over the counter in any local pharmacy. They also added Opioid and removed a paragraph regarding giving a student epinephrine. Only the nurse can administer if the student does not have a diagnosis. Janine asked if there's a difference between epipen and phinephrine – No. She asked about the annual training, which was removed. Nurses teach CPR and 1st aid to staff for field trips. Who is required to get training...delegates will, not the nurses; nurses are the trainers. Health Office Delegatee. Back to paragraph in question – Rich, Parental notification not required if emergency situation. This covers only if Nurse is not available. Are the Nurse's covered? Yes, they are covered by their licenses and State laws. Rich indicated that this policy authorizes an otherwise unpracticed care for an overdose. Dave wants to insure that the policy states explicitly that the parent will be notified. Accident report asks whether the parent has been notified. Kimberly wants Primex to review and will also check to ensure the Nurses are covered. To buy over counter, the pharmacist would train the buyer. What is a delegate? The point person when a nurse is not in the building. Health Office Delegatee and other appropriately trained personnel. ACTION: Marian will bring this to Primex Resubmit to Board on March 15 for Second Read if ready.2. IHBAC: Student Evaluations: Specific Learning Disability3. JHCC: Communicable Disease Control Policy: Janine asked about the reference for the Public Health reference. ACTION: Will change for discussion and present tonight, 3/1/16.4. JICF: Gang Activity: Steve mentioned that some organizations are private and sited his daughters. The school is not sanctioning these groups. Is there a situation where ConVal | |

| | | |
|------------|--|--|
| | <p>would ever recognize a secret association? Are we trying to prohibit the activity or the membership? ACTION: We will pull this policy for next meeting (3/15/16).</p> | |
| | <p>Old Business:</p> <p>Coming back to Policy for further discussion:</p> <ol style="list-style-type: none"> 1. IJOA: K-12 Field Trip Policy – coming back to Policy at Rich’s request (I have no notes or edits on this discussion). 2. JHA to JLA: Student Insurance Program (with edits) – Marian: There is a conflict. May vs. will. It has to be either <i>May</i> or <i>Will</i>. Change <i>May</i> back to Will. Dave Martz asked about intramural sports. Students participating in interscholastic athletics are required to have insurance (Marian will provide content). ACTION: Make terminology change and bring back to 3/15 meeting. 3. KF: Community Use Of Schools Facilities– Marian: the fee schedule needs to be changed. Marian believes the policy itself is OK. Marian said the fees will be kept in a separate line in the budget. ACTION: Procedure coming as an FYI on 3/15. 4. KMB: Relations with Booster Organizations – Marian: All sports Booster Club. Stacey Kolk indicted there are three or four sports who chose not to join the Booster club. Tim Kolk spoke they are Nonprofit. Friends of Baseball decided not to join. Kimberly indicated that this is an optional policy, but Marian feels the Auditors would care about this. Nonprofit monies have to go to a Trust. They are a separate entity from ConVal. The Booster are purchasing merchandise for ConVal. If Boosters are separate and want to present to the district, they could present a gift of donation. Tim indicated there are 15 to 17 teams. Their purpose is to manage and dispense funds. They (Tim) are not providing for the school district. Sometimes there are donations but some aren’t; equipment, dinner, etc. Marian feels we need to rework the policy to match what the organization is doing. Stacey spoke of assistant coaches receiving gifts in lieu of a stipend. The auditors will not like this. If you’re buying something that is considered an asset, it needs to be recorded as such. Marian will try to meet with Tim Kolk. ACTION: Hold till next meeting, 3/15. 5. ECA: Buildings and Grounds Security: ACTION: Please prepare to discuss at March 15 meeting. 6. School Board Public Participation Guidelines – status? This is our procedure and have passed it out at a prior meeting. Kimberly would like several people to review this. Dick stated that if we don’t say this, it is not official. We need to enforce the time limits. We need to be consistent. This needs to be included in every Board meeting agenda. | |
| <p>II.</p> | <p>New Business:</p> <ol style="list-style-type: none"> 1. JJA: Student Activities & Organizations – the “See also” links are no longer valid URLs. ACTION: This will go before the Board at the April Board meeting. 2. JJI to JJIB: Interscholastic Athletics – in updating the URLs in JJA, I noted the call letters JJI in the NHSBA version had changed to JJIB. ACTION: This will go before the Board at the April Board meeting. 3. Rich: Check writing approvals (Policy DK). Myron ad Butch agreed not to do it. ACTION: DK we will have to bring back policy to rescind. <p>Also voted to have an election hearing policy. Check NHSBAA for policy.</p> | |

| | | |
|------|--|--|
| | Moved to adjourn at 6:59 PM; motion seconded. Meeting adjourned at 6:59 PM. | |
| III. | Future Agenda Items: <ol style="list-style-type: none"> 1. Policy on Parents Observing Teachers | |
| IV. | Pending Policies: <ol style="list-style-type: none"> 1. IKG: Awards and Scholarships 2. JEDB: Student Release Precautions – this policy is dated 1991. Committee agreed to rewrite this policy. 3. JIH: Searches of Students, Student’s Property, Lockers and Other School Owned Property 4. JHFD: Student Automobile Use – quote from Mr. Bartsch: <i>Looks pretty good to me. We usually take away driving privileges first but can suspend if it is a really bad offense.</i> 5. JICDDA: Simple Assaults: Parent Notification Policy – this policy is dated 2000; there is no corresponding NHSBA version. 6. JK: Employment of Students – this policy is dated 1991. There is no corresponding NHSBA version. 7. IHBA: Pulled from Feb. 2 Board meeting. | |
| IV. | Next Meeting: March 15, 2016 at Great Brook Middle School | |

Respectfully submitted,

Carol Arnold