

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, February 16, 2016

SAU #1

Public Hearing on Petition Warrant Article to Change the

Articles of Agreement

6:30 P.M.

School Board Meeting

Immediately Following Public Hearing

BOARD

Rich Cahoon, Richard Dunning,
Butch Estey, Janine Lesser,
David Martz, Stephan Morrissey,
Linda Quintanilha, Pierce Rigrod,
Crista Salamy, Myron Steere,
Jerome Wilson

River Marmorstein, Student Rep.

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Brian Grattan, Tech.
Dr. Ann Allwarden, AES/Pierce
Jim Elder, GBS
Amy Janoch, HES
Anne O'Bryant, SMS
Colleen Roy, GES

1. Call to Order and Pledge of Allegiance

Chairman, Butch Estey, called the meeting to order at 6:38 p.m.

2. Minutes (Board Vote Required)

a. February 2, 2016

A motion and second was made to accept the minutes of February 2, 2016. Unanimous.

3. Points of Pride

Dr. Minnihan shared various Points of Pride as reported to him by building principals.

4. Public Comment

None.

5. Consent Agenda

None.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Strategic Plan Committee will meet on Thursday, March 3rd at 6:30 p.m. at the SAU.

Budget & Property Committee will meet on Thursday, March 10th at 6:30 p.m. at the SAU.

b. Accept Gift/Donation (Board Vote Required)

- 1) Peterborough Elementary School requests authorization to accept a gift/donation totaling \$500.00 from Alliance Energy, LLC for the purpose of supporting educational programs in math and science.

Myron Steere moved to accept the gift with gratitude. David Martz second. Unanimous.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

c. ConVal School District Communication of Upcoming Vote

Dr. Minnihhan asked for Board Direction on communications that they might like to get out about the vote.

Rich Cahoon requested that we not use district communication technologies to get the word out.

Dr. Minnihhan asked the board for clarity if it is not acceptable to communicate that it is deliberative session or voting day to our staff and families. We are not leading a vote when asking parents to vote.

David Martz said that when you target a population he is concerned.

Butch Estey asked if towns post voting dates on their websites. David Martz said that he was okay with that because everyone has the opportunity to look at the website. The district should not target specific people.

Rich Cahoon shared the communication that the high school sent out recently. A board vote was taken not to utilize electronic messages to share information in the past. It was stated that the "message was received" last year and clearly it was not because it occurred again this year.

Linda Quintanilha said that she would love to send out reminders but feels that it bothers people.

Butch Estey asked if it was not a responsibility of the board to advocate for the budget. Agreed.

Stephan Morrissey said that he does not hear complaints in his town.

Pierce Rigrod said that this begs for a policy. There are many forms of communication.

Dick Dunning said that the board does have a responsibility to communicate. There are many ways to do this. Make it clear and make it a vote so the SAU can proceed.

Discussion took place about holding Deliberative Session on a Saturday or a week night in the future.

Rich Cahoon moved that any communication using district technology platforms be limited to date, time, and location only. Second.

Rich said that a viewpoint article could be produced. The ballot states recommendations.

Dr. Minnihhan asked if a mailer, stating recommendations, is acceptable. Also, is he prohibited from sharing an opinion in a social circumstance?

Linda Quintanilha said that emails and Alert Now are the issue.

Rich Cahoon withdrew his motion. The second was withdrawn.

Rich Cahoon moved that we not use any electronic notification to contain anything other than date, place, and time. Second. Unanimous.

Does the board want to put out a mailer? It would go out to all registered voters in the towns.

Richard Dunning moved to send out a mailer to all in the district. Second.

Pierce Rigrod spoke about fact sheets and other opportunities to share information.

Marian Alese said that a straight mailer was sent out in the past. Board members contributed personally to a position statement. It stated why it was supported; it was through personal contributions from the board.

Butch Estey also said that the board has personally contributed to running an ad in the newspaper in the past. Crista Salmay said that does not reach everyone either. We are either all in or all out.

The difference is whether district funds or personal funds are used.

Unanimous.

Rich Cahoon moved to send this to the Policy Committee. David Martz second.

Pierce Rigrod said that it should be connected to communications.

In other topics, Dr. Minnihhan shared a request from a parent to attend their Dublin student to SMS for 5th grade

Rich Cahoon moved the discussion. Stephan Morrissey second. Unanimous.

Dr. Minnihhan shared the process for such requests. It is trickier in Dublin because of the long standing commitment for 5th grade students to attend DCS rather than SMS. Reasons for the request make sense.

Linda Quintanilha said that it is an equity issue and if the student wants to do this she is in favor.

Dick Dunning asked why not travel through regular channels. Dr. Minnihhan cited an agreement that Dublin 5th grade students will attend DCS.

Kimberly Saunders said that by policy you do leave student placement up to the Superintendent.

Stephan Morrissey amended the motion to allow the Superintendent to make decisions on 5th grade students in the future. Second.

Dr. Minnihhan cited historical decisions that allowed for an agreement that DCS 5th grade would remain in Dublin.

Dick Dunning said that it was a political decision at the time. He did not believe that it said that students must be educated in Dublin.

Discussion ensued.

The reason the Superintendent is asking is because DCS specifically had an agreement to maintain students in DCS. Dr. Minnihan is asking to handle this as he would for any other request.

It is important to have the minutes reflect that it is not the Superintendent arbitrarily eliminating 5th grade in Dublin. Following policy JCA was discussed.

Dr. Minnihan said that the discussion is important because if all of the students want to come to SMS this year what happens next year if they don't?

7. Reports

a. Student Representative – River Marmorstein

River Marmorstein reported that it is Spirit Week this week at CVHS, specifically Twin Day today. A Pep Rally is scheduled on Friday at 1:00 p.m. On March 16th, a blood drive will take place.

b. Teacher Representative – Patrick Cogan

None.

c. Strategic Plan Committee – Pierce Rigrod

Pierce Rigrod reported that the final version of the Strategic Plan is underway with a completion date of March 1st. An Honors Page was discussed to share extraordinary events that happen at ConVal. Year 1 priorities were discussed. Reorganization was discussed.

Education Committee – Crista Salamy reported out on tonight's meeting. A 1:1 Technology update was discussed. Chromebooks for each student to allow equity and accessibility and to work in conjunction with local libraries was discussed. Three options were presented. The Education Committee recommends Option 2.

Brian Grattan said that Option 2 is based on Middle School and High School devices and the size of them. Option 2 is proposed with leeway for decisions due to tech changes.

Rich Cahoon said that the recommendation is a three year implementation of a 1:1 device in middle school and high school. Costs were shared for years 1, 2, and 3. The advantage of the three year roll out is to lessen the impact of the replacement cycle. It levels following years expenditures as well.

Approval to start in 2017/2018 for a 1:1 initiative. We are making a commitment not to replace specific equipment this year to allow for infrastructure work.

Could a student bring their own device rather than be provided one? Rationale for not was shared.

Stephan Morrissey moved to support the recommendation using Option 2. Rich Cahoon second.

David Martz said that he would like to table this until the next meeting to allow the receipt of documentation.

Rich Cahoon said that would be March 1st. Brian Grattan said that the Tech Plan is being driven, in part, by this decision.

Linda Quintanilha said that we have a board election coming and have been discussing this for some time. We all know that we are moving in this direction.

Marian Alese reported that the amount of money proposed is similar to what we currently spend on replacement technology. The proposal for 2016/2017 includes replacement technology that would be used to beef up the infrastructure to support 1:1. The sooner, the better to get this moving.

Crista Salamy said that text book purchases would decline as a result as well.

David Martz said that this is one more thing that we have to do today. He is tired of having to do this today. He would like two weeks to review.

Rich Cahoon asked that everyone be prepared to move on this at the March 1st meeting.

Kimberly Saunders said that the thought is to meet the deadlines that were brought before the board in December.

In favor of tabling until March. Failed.

Motion to go with the recommendation. David Martz abstained. All else in favor. Motion carried.

Crista Salamy also reported on two new course proposals. Fire Science/Fighter 1 and EMT was proposed. We will be working with the DOE for accreditation. Mascenic dropped their program.

Fiona Tibbetts cited Mascenic's issue with participation; do we expect the same?

Myron Steere said that it will be talked up in the communities. If there is not sufficient interest it will not run.

Authorization to continue with the application process was given at the Ed Committee meeting.

The school would be picking up some of the funding that the towns normally incur. It will be shared at Thursday's SAC meeting.

Crista Salamy also reported that a course offering Sustainable Agriculture was proposed. The course would involve learning about soil, seeds, harvesting etc. It will not increase the budget.

Pierce Rigrod said that he would like to know the process for adding a new program. Kimberly Saunders said that this is actually adding new course work. There is student interest, we have qualified staff, and there is local commitment. The process for adding new course work was outlined.

Crista also reported that Athletic participation rates were reviewed now that fees are not asked. Based on numbers so far, we are a little ahead of last year.

8. Old Business

a. Board Officer(s) Presentations

Pierce Rigrod offered that putting the Strategic Plan together has clarified a number of priorities for him. A focus on resources has become clearer. He is excited to be a part of it. He appreciates the opportunity to touch base with other committees.

Myron Steere reported that he is going on his 5th year as a board member. He has participated on and chaired subcommittees. He has moderator experience. He ran for School Board with three things in mind; quality education, safety, and affordability to taxpayers. He has a background in engineering, finance and accounting, and looks forward to moving the Strategic Plan forward. Lastly, he has the time to perform in this position.

9. New Business

a. 1st Read Policy

- EBBC: First Aid and Emergency Care (Student Accidents and Accident Reports)

Rich Cahoon referenced this policy for a first read. New language allows trained personnel to administer epinephrine or opioid antagonists. Questions should be directed to the Policy Committee.

Mr. Cahoon further said that in emergency situations, nurses are given samples to use.

Butch Estey shared his concern for those that come out of being administered this medication who are sometimes violent.

Fiona Tibbetts spoke about specific permissions. Butch Estey cited the specific need with regard to opioids. Rich Cahoon said that language is for "other trained personnel" as well.

Judi Bernardi, CVHS RN, reported that she trained at the local hospital. Narcan is ingested nasally. You can buy it over the counter. The law passed in June 2015.

It is being put together in the policy for the emergency component.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests listed totaling \$226,448.15 and Payroll totaling \$2,582,654.60 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.

Myron Steere asked if it was still necessary for him and Butch to sign the check register.

Myron Steere moved to discontinue signing the vouchers. Stephan Morrissey second.

Rich Cahoon reminded the board that it is policy. It should be sent back to the Policy Committee.

David Martz asked that a link to the budget and new teacher's contract be included on the front page.

Marian Alese agreed to make it more visible.

12. Non-Public Session: RSA 91-A:3,II (If Required)

None.

Motion to adjourn at 8:01 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok