

# Policy Committee

## Minutes

January 19, 2016

6:00 PM - SAU Offices

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| <b>Members</b> | <p>Rich Cahoon - Chair, Janine Lesser, Dick Dunning, Kimberly Saunders</p> <p>Attendees: Rich Cahoon, Janine Lesser, Dick Dunning, Marian Alese</p> <p>Kimberly presented the BEDH guideline for committee approval to present at tonight's Board meeting. The Committee agreed with the guidelines.</p> <p>Rich Cahoon called the meeting to order at 6:01. Move to approve minutes by Dick Dunning, seconded by Janine Lesser; all approved. Minutes accepted at written.</p>  |  |
| I.             | Approval of January 5 , 2015 Minutes   |  |
|                | <p><b><u>Old Business:</u></b></p> <ol style="list-style-type: none"><li>1. The following polices are going before the Board on 1/19/16:<ol style="list-style-type: none"><li>a. DFEA: Free Admissions – 2<sup>nd</sup> read; Kimberly received comments on Free Admission – Does this include plays? Rich feels that it should. What if we are sold out and a senior arrives and there are not seats. If tickets are available, Rich feels that they should. Will add content about applying normal seating and ticketing procedures. Marian suggest setting aside a block of tickets (ticketing procedure) for seniors.</li><li>b. FBB: Enrollment Projections – 1<sup>st</sup> read OK with edits</li><li>c. IJOA: K-12 Field Trip Policy – 1<sup>st</sup> read (call letter &amp; category change). OK for tonight.</li><li>d. IKG: Awards and Scholarships – 1<sup>st</sup> read; Marian wants to pull this from tonight's Board agenda. We cannot, as a District, decide who gets the Scholarship. The auditors do not like it. Our existing policy is too vague.</li></ol></li><li>2. DK: Payment Procedures – we agreed to bring this back this policy back this month to review the process; how it is working.</li></ol> <p>Marian indicated that this process is working fine. She has heard no complaints. There were some questions on why we were writing checks to ourselves. She does not know of anything being held up. Marian will return in July to follow up.</p> |  |
| II.            | <ol style="list-style-type: none"><li>1. <b><u>New Business:</u></b> Identified 1991 policies and other “older” policies for review<ol style="list-style-type: none"><li>a. IHBA: Student Evaluations: Specific Learning Disability – changing the call letters to IHBAC. OK for 1<sup>st</sup> read on Feb. 2</li><li>b. JEDB: Student Release Precautions – this policy is dated 1991. Kimberly stated this is building specific. We do not follow this policy. We have an open campus at the high school. Kimberly suggested we have a general policy but we might not even need this. We can reference this in the handbook. ACTION: We will suspend this policy and rewrite this.</li><li>c. JHA: Student Insurance Program – this policy is dated 1991. No corresponding NHSBA policy. We do not offer group rates. Do we still provide insurance? Hold for a discussion with Marian.</li><li>d. JHCC: Communicable Disease Control Policy – these edits come from the District School Nurses. OK to send for a 1<sup>st</sup> read on Feb. 2.</li></ol></li></ol>   |  |

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|      | <p>e. JHCC-A 1: Exclusionary Communicable Diseases – the Nurses want to rescind this policy. We will rescind this policy.</p> <p>f. JHFD: Student Automobile Use – this old policy is dated 1991. I have included an updated NHSBA version - JLIE. We will send this to the high school for review. Once revised, the handbook will need updating. ACTION: send to high school.</p> <p>g. JICDD: Student Discipline Out-of-School Actions – this policy is dated 2000; I have included the NHSBA version, which was revised in 2010. This is a recommended policy. Kimberly suggested we should have a policy and feels the NHSBA version is not a bad one. Rich is concerned about the second sentence in paragraph 3. Is this a preemptive measure if nothing has yet happened? Dick would like to find out what that specific sentence is there.<br/>ACTION: Kimberly will call NHSBA for clarification.</p> <p>h. JICDDA: Simple Assaults: Parent Notification Policy – this policy is dated 2000; there is no corresponding NHSBA version. Is there such a thing?<br/>Kimberly would like to see this rescinded. We should leave it up to the principals. Rich wonders if the intent is to say that a fist fight as school does not necessarily become a police matter. We do not send a letter home but we do call.<br/>ACTION: Kimberly will speak with Barrett regarding the goal of this policy.</p> <p>i. JICF: Gang Activity – this policy is dated 2000. I have included the NHSBA version, which is a recommended policy. We will send newer version for a 1<sup>st</sup> read on Feb. 2.</p> <p>j. JK: Employment of Students – this policy is dated 1991. There is no corresponding NHSBA version.<br/>ACTION: Kimberly will call Barret on this policy<br/>ACTION: Kimberly would like to rescind this. Dick indicated this was helpful for Principals/administration to know the procedures for working minors.</p> <p>k. JLA: Use of students in Public Information Program – dated 1996. There is no corresponding NHSBA version.<br/>ACTION: Kimberly would like to rescind this policy</p> <p>Motion to adjourn moved and accepted at 6:51 PM.</p> |  |
| III. | <p><b>Future Agenda Items:</b></p> <ol style="list-style-type: none"> <li>1. Policy on Parents Observing Teachers</li> <li>2. Policy Change Request for EBBC: Emergency Care and First Aid to include: the emergency use of epinephrine or opioid antagonist to administer in the case of a medical emergency. This will be on the February 2<sup>nd</sup> agenda.</li> </ol>   |  |
| IV.  | Next Meeting: February 2, 2016  |  |

Respectfully Submitted,

*Carol Arnold*