

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, December 15, 2015

School Board Meeting

Great Brook School

Cafeteria

7:00 p.m.

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Butch Estey, Janine Lesser,
David Martz (7:06), Stephan Morrissey,
Pierce Rigrod, Crista Salamy,
Myron Steere, Fiona Tibbetts (7:20)
Jerome Wilson

Patrick Cogan, CVEA Rep
River Marmorstein, Student Rep

ADMINISTRATION

Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Brian Grattan, Dist. Sys. Admin
Jim Elder, GBS
Nicole Pease, DCS
Ben Loi, PES
Colleen Roy, GES
Dr. Ann Allwarden, AES/Pierce
Amy Janoch, HES
Nicola Fraley, FES

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. December 1, 2015

Myron Steere moved to accept the minutes of December 1, 2015. Stephan Morrissey second. Crista Salamy abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared Points of Pride reported by many of the schools.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

1) 2015-2016 Stipend Positions

Tim Markley noted the stipend position for Katherine Fox for SMS Art Club as information for the board.

2) Job Description – Transition Coordinator (2nd Read)

Myron Steere moved to approve the job description as read. Stephan Morrissey second. Unanimous.

3) Job Description – Instructional Paraprofessional (Rtl) (2nd Read)

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Myron Steere moved to approve the job description as read. Stephan Morrissey second. Unanimous.

4) Job Description – Computer Systems Technician (2nd Read)

Myron Steere moved to approve the job description as read. Stephan Morrissey second. Unanimous.

6. Assistant Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Tuesday, February 9th was set as the Snow Date for Deliberative Session (later changed to Monday, February 8th)

b. Accept Gift/Donation (Board Vote Required)

1) ConVal High School requests the authorization to accept a gift/donation totaling \$500.00 from Mr. David DeWitt, Phase 65 Inc., for the purpose of supplementing the needs of the Manufacturing Principles and Processes course.

Stephan Morrissey motioned, with gratitude, to accept the donation as read. Myron Steere second. Unanimous.

2) ConVal High School requests the authorization to accept a gift/donation totaling \$1,000.00 from the New Hampshire Charitable Foundation (Mann Family Funds) for the purpose of CTE STEAM Grant NH Council on the Arts.

Stephan Morrissey motioned, with gratitude, to accept the donation as read. Myron Steere second. Unanimous.

7. Reports

a. Student Representative – River Marmorstein

River reported that two assemblies took place this week. One included a winter concert where students did a wonderful job. A Pep Rally for winter sports is scheduled for Friday. Progress reports went out yesterday. The Bell schedule has been implemented using Christmas music.

b. Teacher Representative – Patrick Cogan

Patrick reported that the teachers have completed progress reports. Elementary schools are gearing up for Christmas events. Staff are ready for the holiday.

c. Budget & Property Committee – Myron Steere

Myron Steere reported that consolidation was discussed at the last meeting.

d. Strategic Plan Public Forum(s) –Pierce Rigrod

Pierce Rigrod reported that the forums were attended by 20-28 people. Good feedback was received. Discussion about enrollment and multi-age took place. The plan will be implemented after voted on in January.

e. Selectmen's Advisory Committee

John Jordan reported that local schools were discussed and the importance of them. The proposed budget was discussed as well.

8. Old Business

a. Budget Version Four (4)

Marian Alese shared Budget Version 4A which removes the .5 foreign language position and adds in a 3% pool for hourly staff. There are no additional increases for other staff. CVEA will likely be a separate Article. Nothing is in the budget for CVAA. Version 4A is a \$175,000 or .39% increase. On the district assessment side, it is a little more than 4%.

Rich Cahoon had asked if there were any new positions; Marian Alese reported that a half-time PES Administrative Assistant is in 4A.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

The Default Budget, assuming that 4A is proposed, was shared. The default is \$331,000 less than the proposed budget.

Stephan Morrissey moved to accept proposed budget 4A. Rich Cahoon second.

Myron Steere asked if the CVAA does not get a number in, what happens. Butch Estey said that he hopes numbers will come in.

Is IT included in the default? Marian Alese reported that some IT is included in the default.

In favor: Stephan Morrissey, Jerome Wilson, Janine Lesser, Crista Salamy, Pierce Rigrod, Dick Dunning, Rich Cahoon, Fiona Tibbetts.

Opposed: David Martz

Abstained: Myron Steere abstained because he said that we don't have a full budget and he may propose an amendment.

Motion carried.

Kimberly Saunders asked if 4A will be the proposed. The response was that there may be some changes in January.

b. Technology Plan Draft

Marian Alese reported on a draft Tech Plan which included a timeline. June 1st is the proposed date for submittal to DOE. It includes replacement costs for year 1 (16/17)

Brian Grattan pointed out the mission statement and other information included in the draft.

Areas of interest were noted in terms of goals:

Goal 1: Access to Technology is hardware and defining a replacement cycle.

Goal 2: Implement network/infrastructure solutions to support the requirements of district initiatives. This goal supports infrastructure within the buildings. Objectives for upgrading hardware, wireless, and wiring are included.

Goal 3: Ensure staff has access to the technology necessary to support the instructional and curriculum needs of the total school population.

The action plan draft was discussed. Some objectives meet several goals.

Year 1 figures are included in Version 4A of the budget. This was after a lab was removed and other tech dollars.

Brian Grattan spoke about a 4 year renewal cycle that might also allow for a revenue flow.

The focus tonight is access to technology.

David Martz said that there is more to the plan that is not presented tonight. Marian said that decisions need to be made first before the remainder of the plan can be rolled out. If we go to 1:1 or BYOD it impacts the future.

Brian Grattan reviewed the timeline – School Board input through January 31st. After that, the plan would be reworked and a second draft would be developed. A third draft will come forward at the April 15th School Board meeting. The final draft will be completed for School Board review in May. A June 1st submittal to the DOE is planned. Erate funding is based on our having an approved tech plan.

Rich Cahoon asked if all other expenses are in the budget. Marian Alese confirmed that some is in Professional Development monies, some in the budget, erate, and indirect costs.

Decisions on the high school will take place between now and the middle of February. Groups are working on standards and competencies.

Rich Cahoon asked if a device has been chosen to reflect the \$400 cost noted. Marian said that it is a ballpark price.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Pierce Rigrod asked what the schedule is for the tech committee to meet in the coming months. Brian Grattan reported that the tech committee meets bi-weekly beginning again in January.

Pierce Rigrod asked for minutes of tech committee meetings. Brian reported that minutes from prior meetings are available.

Myron Steere said that he does not want to get something at the last minute and have to vote on it.

Marian Alese said that the timeline is the intention.

Brian Grattan spoke about chrome books and the ease of use.

Marian Alese urged board members to not only open the plan up, but to comment and ask questions that need answering.

c. Strategic Plan Approval (Board Vote Required)

Stephan Morrissey moved to approve the Strategic Plan. Dick Dunning second.

David Martz asked if the plan on the website is missing anything. Pierce said that it is not missing anything.

David Martz said that it does not have any dollar value; how much will it cost?

Marian Alese replied by stating that facility capital expenses, making assumptions, can be provided. If the four year replacement cycle is in place, numbers can be provided.

Assumptions are likely to change on a yearly basis driving numbers. The board has to approve things yearly.

Janine Lesser said that the plan is a blueprint for how the district will build a budget and what they will do within that framework.

Pierce Rigrod said that there was criticism for putting numbers in the plan at one time. He suggested approving the plan contingent upon more refined estimates.

Myron Steere said that we will approve the plan year to year. David Martz said that he is looking for a rough estimate.

Marian Alese said that the Capital Plan contains facilities, replacement technology, and the high school. It is \$10M over the next five years without technology. She said that Myron is right, each year decisions will be made.

Stephan Morrissey moved the vote.

David Martz asked if appendixes are for reference or are they being approved. Pierce said that it is for reference and not part of the approval vote. Pierce suggested forming a standing committee to review the plan.

In favor: Unanimous.

Pierce Rigrod extended his thanks to all who participated on the committee.

d. Ice Hockey Cooperative Memorandum of Understanding (Board Vote Required)

Dick Dunning moved to approve the Memorandum of Understanding for the ice hockey cooperative with Conant for both boys and girls. Stephan Morrissey second.

Conant will transport to ConVal for away games as well as to their practices.

David Martz asked the name of the team. The name will remain ConVal until new uniforms are needed.

Boys are up for new uniforms next year. Girls are 3 years out for new uniforms. Jerseys typically have acronyms.

Conant players' families will pay \$800. David Martz asked about the statement in the MOU that there will be shared participation fee equally. Schools shall share participation fees equally is contradictory since ConVal students do not pay a participation fee. Crista Salamy suggested removing the word "equally".

Marian said that the word participation fees does not mean student participation fees but rather the fees associated with the sport. Striking the sentence was suggested.

Rich Cahoon suggested striking the last paragraph. He said that student participation fees are due to come back for review to see if they will remain at zero.

Rich Cahoon moved to strike the last paragraph. Myron Steere second. David Martz opposed.

Fiona Tibbetts abstained. Motion carried.

David Martz said that there is a contradiction. Conant is not responsible for any cost but is responsible for picking up the students after away games. David wanted assurance that Conval was not responsible for these costs.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

e. 2nd Read/Adoption Policy (Board Vote Required)

- BEDH: Public Participation at Board Meetings

Rich Cahoon moved to adopt policy BEDH. Myron Steere second. Unanimous.

Rich said that two public comment periods should be added to future School Board agendas.

9. New Business

None.

10. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests totaling \$365,259.78 and Payroll totaling \$1,232,495.97 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Myron Steere motioned to approve the manifests. Stephan Morrissey second. Unanimous.

11. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Personnel

Myron Steere motioned to enter into non-public session in accordance with RSA 91-A:3, II at 8:08 p.m. for matters of personnel. Unanimous on a roll call vote.

Stephan Morrissey motioned to exit non-public session at 8:28 p.m. David Martz second. Unanimous.

David Martz moved to make adjustments that were discussed in non-public. Myron Steere second. Crista Salamy abstained. Motion carried.

Myron Steere moved to enter into non-public session at 8:29 p.m. in accordance with RSA 91-A:3,II for matters of personnel. Unanimous on a roll call vote.

Dick Dunning motioned to exit non-public session at 8:32 p.m. Myron Steere second. Unanimous.

Myron Steere motioned to enter non-public session in accordance with RSA 91-A:3,II at 8:32 p.m. for matters of negotiations. Unanimous on roll call vote.

Myron Steere motioned to exit non-public session at 8:36 p.m. Stephan Morrissey second. Unanimous.

Myron Steere moved to ratify the CVEA agreement. Stephan Morrissey second. Unanimous. Crista Salamy and Dick Dunning abstained. All else in favor. Motion carried.

Myron Steere moved to enter into non-public session in accordance with RSA 91-A:3,II for personnel at 8:38 p.m. Unanimous on roll call vote.

Myron Steere motioned to exit non-public session at 8:49 p.m. David Martz second. Unanimous.

Myron Steere moved to approve a 4% pool for the individuals discussed in non-public session. Stephan Morrissey second.

Fiona Tibbetts, David Martz, Pierce Rigrod, Crista Salamy, Jerry Wilson, and Janine Lesser opposed. Motion failed.

Motion to approve a 3% pool for the individuals discussed in non-public session. Duly Second. Unanimous.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Myron Steere moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:50 p.m. for matters of personnel. Unanimous.

Motion to exit non-public session at 8:53 p.m. Second. Unanimous.

Myron Steere moved to seal the minutes of non-public session for five years. Stephan Morrissey second.

Myron Steere withdrew his motion. Stephan Morrissey withdrew his second.

Stephan Morrissey moved to seal the minutes of all of the non-public sessions for 10 years. Dick Dunning second. Unanimous.

Dick Dunning motioned to adjourn at 8:54 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.