

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, December 1, 2015

School Board Meeting

SAU #1

Board Room

7:00 p.m.

BOARD

Rich Cahoon, Richard Dunning,
Butch Estey, Janine Lesser,
David Martz (7:06), Stephan Morrissey,
Linda Quintanilha, Pierce Rigrod,
Myron Steere, Fiona Tibbetts,
Jerome Wilson

River Marmorstein, Student Rep.

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Dr. Ann Allwarden, AES/Pierce
Anne O'Bryant, SMS
Amy Janoch, HES
Nicola Fraley, FES
Nicole Pease, DCS
Colleen Roy, GES
Ben Loi, PES
Brian Pickering, CVHS

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. November 17, 2015

Myron Steere moved to accept the minutes as read. Stephan Morrissey second. Linda Quintanilha abstained. All else in favor. Motion carried.

3. Chairman's Recognition Award

Chairman Estey recognized Jeanne LaFleur as this month's recipient of the School Board Chairman's Award for her dedication to her students and going above and beyond.

4. Points of Pride

Dr. Minnihan shared Points of Pride from some of the many great things taking place in the district.

5. Public Comment

None.

6. Consent Agenda

a. Personnel

1) 2015-2016 Stipend Positions

Tim Markley referenced two stipend positions of Tyler Mudrick, CVHS Boy's Freshmen Basketball and Paul Simpson, SMS Girl's B Basketball as informational.

2) Job Description – Transition Coordinator (1st Read)

3) Job Description – Instructional Paraprofessional (Rtl) (1st Read)

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4) Job Description – Computer Systems Technician (1st Read)

Tim Markley referenced the above three job descriptions for first reads. Please send any comments to him. They will go forward for adoption at the next meeting.

5) Job Description – District Electrician (2nd Read/Adoption)

Myron Steere moved to adopt the job description as presented. Stephan Morrissey second. Unanimous.

b. Enrollment Report – December 1, 2015

Tim Markley referenced current enrollment noting no significant changes.

7. Superintendent’s Report and Presentation of Business

a. Monthly Events Calendar

A School Board Budget Work Session was scheduled for Wed., December 9th from 7:00 to 9:00 p.m. The Public Hearing on the proposed budget was scheduled for Tues., January 19th at 7:00 p.m. @ SAU.

8. Reports

a. Student Representative – River Marmorstein

River Marmorstein shared a Power Point presentation titled “Project Crash”. In the past, the police and fire departments have staged an accident to share and heighten awareness during prom season. River shared the mission, identified what the project is about, and shared the significance. Learning goals include the dangers of distracted driving and the importance of making smart choices. Additional planning was outlined coupled with the next steps.

b. Teacher Representative – Patrick Cogan

None.

c. Education Committee – Crista Salamy

Rich Cahoon reported that assessment was discussed at the last Education Committee meeting with the larger portion of the meeting time allocated to P.I.E. discussion focusing on more free play being incorporated into the school day.

d. Strategic Plan Presentation –Pierce Rigrod/SAU

Pierce Rigrod shared a review of the responses of the Public Survey Results from the Strategic Plan. Brendan Minnihan provided an overview of the Strategic Plan that will be shared at the Public Forums on December 8th and 10th. It outlined the planning process, goal development, focus area creation, and action statements as a result. Main themes and goals were shared. Marian Alese spoke about the goals and focus areas as well as strategies and action plans associated with each goal.

Goal 1: Student Achievement & Performance

Goal 2: Culture and Community

Goal 3: Organizational Structure

Goal 4: Operations (leadership, personnel, and facilities & technology)

Pierce Rigrod asked the board to take some time to read the plan. Approval of the Strategic Plan by the full board will be asked at the December 15th School Board meeting.

Pierce recommended establishing a standing committee to track the plan.

Linda Quintanilha recognized Pierce Rigrod for his work on this committee and on the plan.

Pierce thanked the district for writing the plan incorporating all of the detail.

9. Old Business

a. Budget Version Three (3)

Marian Alese referenced Version Three (3). The change is in the 110 line, which reflects notice of carry over IDEA funds from last year to this year and on to the next. This is a reduction from what was presented.

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Myron Steere noted that the district assessment would currently be up 5.42% without the teacher's contract.

Rich Cahoon asked for a run down on the increases in the supply line. Marian said that it is a result of curriculum.

Dr. Minnihan noted that the proposed budget is up 1.35% over the current year.

b. Ice Hockey Cooperative – Brian Pickering/Mark Swasey

Brian Pickering reported that Conant voted last night 7-0 in favor of entering into a pay for play cooperative with CV ice hockey. The rate needs to be set for pay to play for winter of 2016.

Myron Steere moved to enter into a cooperative with Conant for ice hockey. Dick Dunning second.

Rich Cahoon asked to see a copy of the Memorandum of Understanding (MOU). Marian Alese reported that legal needs to review the document as well.

Myron Steere asked what it costs ConVal per participant. The answer was that it depends on participation. Mr. Pickering spoke about a cost estimate of \$800 per participant. It may change.

Conant would be paying for uniforms, if needed, to add players. Otherwise, ice time is constant, transportation is also the same, and dues and fees would not change.

Fiona Tibbetts shared information that she read in the newspaper. Discussion ensued.

Myron Steere and Dick Dunning withdrew their motion and second respectively.

Myron Steere moved to propose an \$800 "pay to play" cost for Conant players. Mr. Pickering said that some players play recreation hockey and pay fees. It is not uncommon for hockey to cost larger amounts of money.

Jerome Wilson confirmed that Conant will not pay toward ice time or transportation.

Brian Pickering said that how the money that comes in is applied is up to Marian and the SAU. It may take some pressure off budget wise.

Discussion took place about a \$1,500 cost per student at Conant and the proposed cost of \$800 by Conval and whether or not ConVal would be subsidizing the difference. Conant did not have an ice hockey team.

Eighteen boys have been rostered for the upcoming year. We can keep as many kids as we want but only dress 20. Concern with benching ConVal players was shared.

Total cost of ice hockey for both boys and girls is \$64,000.

Unanimous on \$800.

Dick Dunning moved to join with Conant pending legal approval for boy's ice hockey. Stephan Morrissey second.

Dick Dunning moved to join with Conant, pending legal approval, for girl's ice hockey. Stephan Morrissey second. Unanimous.

Myron Steere moved to allow the sponsorship program to move forward to review. Fiona Tibbetts second. It will come back to the board. Unanimous.

c. 2nd Read/Adoption Policy (Board Vote Required)

- ILBA: Assessment of Educational Programs

Rich Cahoon moved to adopt as presented. Dick Dunning second. Unanimous.

10. New Business

a. 1st Read Policies

- BEDH: Public Participation at Board Meetings

Rich Cahoon referenced this policy for a first read. He asked board members to review the policy and send feedback to any Policy Committee member.

Butch Estey referenced a letter from the Town of Bennington stating that they do not support the closing of Pierce School in Bennington.

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11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests listed totaling \$203,384.15 and Payroll 11, 112, and 113 totaling \$1,699,907.74 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Personnel

Myron Steere moved to enter into non-public session (#1) in accordance with RSA 91-A:3,II for matters of personnel at 8:34 p.m. Unanimous on a roll call vote.

Myron Steere moved to exit non-public session at 8:47 p.m. Second. Unanimous.

Myron Steere moved to seal the minutes of non-public session indefinitely. Stephan Morrissey second. Unanimous.

Myron Steere moved to enter into non-public session (#2) in accordance with RSA 91-A:3,II at 8:48 p.m. for matters of personnel. Unanimous on a roll call vote.

Myron Steere moved to exit non-public session at 8:54 p.m. Stephan Morrissey second. Unanimous.

Myron Steere moved to seal the minutes of non-public session for five years. Second. Unanimous.

Myron Steere moved to enter into non-public session (#3) in accordance with RSA 91-A:3,II for matters of negotiations at 8:55 p.m. Unanimous on roll call vote.

Myron Steere moved to exit non-public session at 8:59 p.m. Second. Unanimous.

Dick Dunning motioned to approve December 23rd as an early release paid day for staff. Myron Steere second. Unanimous.

Myron Steere moved to enter into non-public session (#4) in accordance with RSA 91-A:3,II at 9:00 p.m. for negotiations. Unanimous roll call vote.

Myron Steere moved to exit non-public session at 9:46 p.m. Second. Unanimous.

Myron Steere motioned to seal the minutes for a period of five (5) years. Second. Unanimous.

Myron Steere motioned to adjourn at 9:47 p.m. Stephan Morrissey second. Unanimous.

Respectfully submitted,

Brenda Marschok

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